



TECHNICAL ASSISTANT

(Payclass 06; Permanent)

FINANCE & OPERATIONS,

OF ARCHITECTURE, PLANNING & GEOMATICS

FACULTY OF ENGINEERING & THE BUILT ENVIRONMENT

The School of Architecture, Planning & Geomatics at the University of Cape Town is multi-disciplinary, comprising of undergraduate and postgraduate programmes in Architecture and Geomatics, as well as postgraduate programmes in Planning, Urban Design, Landscape Architecture and Conservation of the Built Environment.

The main purpose of this position would be to primarily assist the Print Room Supervisor in managing the large format printing requirements within the School of Architecture, Planning & Geomatics. The position also offers additional support to the audio-visual Technical Officer to assist where possible. This is a crucial support role that requires the ability to interact with the various IT and A/V components to ensure their functionality at all times and for different purposes. The profile of the work requires a combination of management, interpersonal skills, a high level of technical expertise, independent thinking and a creative work attitude.

The successful candidate will be an individual who has demonstrated the ability to manage infrastructure, work independently and as part of a team, with the ability to be flexible and use initiative, to work under pressure and think on their feet in a higher education environment.

For detailed information on this post, please view the job description on the following link: ([view](#))

To view and apply for this position, please visit the UCT Jobs site [View](#) (For Internal Applicants) and [View](#) (For external Applicants) to create a profile and to submit your application.

Closing date: 17 July 2026

Reference:

ID 1423

UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.hr.uct.ac.za/hr/policies/employ_equity

When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email popia@uct.ac.za.

The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.